COPIA AUTÉNTICA

With the same legal validity as the paper document, and all with a single click

Organizations of all kinds face an overwhelming amount of paper documents and electronic information. Managing, validating, and storing these files can be expensive, time-consuming, and take up valuable space.

Elevator Pitch

Software integrated in the scanners, generating an authentic electronic copy of the documents received on paper with the same legal validity as the original document, and all with a single click.

The paper is eliminated from the document management and processing processes from the first moment, thus reducing the expense, the volume of the file, the use of paper and the environmental impact.

The document generated complies with current regulations (Ley 39/2015 and Norma técnica de interoperabilidad July 19, 2011).

With HP Copia auténtica, customers can:

- Easily **generate** digital files.
- **Eliminate** costs associated with distributing paper documents (copies) and maintaining fax lines.
- **Know** what is being scanned and by whom.
- Automatically performs the **electronic signature** and **timestamping**.
- Also enter the **minimum required metadata**.

Potential Customers

Potential clients are the **public sector**: General State Administration, Administrations of the Autonomous Communities, Entities that make up the Local Administration and the institutional public sector.

All of them are bound by Ley 39/2015 and Norma técnica de interoperabilidad July 19, 2011, which are required to make an authentic copy of all their document traffic.

Copia auténtica can also be used for other purposes, without offering the same validity and effectiveness as original documents:

- Companies or organizations that want to simplify and improve their documentary processes.
- Customers who need an entry-level capture solution at a reasonable price.
- Organizations that consume a lot of documents or have disaster recovery and / or document retention policies.
- Current HP digital shipping software solutions customers who need an upgrade to their business-class solution.

Quick return on investment

- Generate authentic copy according to current legislation without the need to outsource the process, easily and with a single click.

- Save money by reducing costs associated with the flow of paper document copies.
- Free up valuable office space or save money or facility fees for document storage and retrieval.
- Increase productivity by creating digital information that is easy to find, access and share.

With Just One Click

- Capture information quickly, accurately and efficiently and automatically route to the desired location, including administrative applications and online destinations.
- Easily convert paper documents to PDF.

Easy to Manage, Deploy, and Upgrade

- Easily manage and deploy based on HP's Open Extensibility Platform (OXP) and compatible with HP Web Jetadmin.
- Integrate seamlessly into existing workflow, document management, and filing systems.

Enter with your code and password.

Choose image preferences.

Select the certificate and scan.

How to Make an Authentic Copy of a Municipal Census Register

1. A user takes a paper document to the municipal census in order to register in a new apartment.
2. The worker picks up the document, places it in the document tray.
3. Reports the metadata and starts the digitization process.
4. The PDF document is sent with the metadata, digital signature and timestamp at the configured destination.

Gidoc Integral's Copia auténtica is specially designed to satisfy the need to make an authentic copy of the documentation under Ley 39/2015 and Norma técnica de interoperabilidad July 19, 2011. **Therefore, this application is for sale in Spain.**

* We dispose of software according to international laws. Like eIDAS Scan. Contact us for more information at info@gidocintegral.com

Frequently Asked Questions

Can I modify the configuration?
Yes, from the administrator option you can modify the configuration and save it permanently.
What does the "continuous scan" option mean?
Each time the documents in the feeder run out, the scanner will wait for more documents without the action being completed.
What size is the most recommended?
The regulations require the scan not to be less than 200px. That is why the minimum option is that format.
In the event of an error, can I interrupt the scan?
Yes, after starting the scanning process and while the task is in progress it has a "cancel" button to its right.
Where is the Authentic Copy process carried out?
It can be done 100% inside the HP equipment or outside, depending on the configuration.
Can I modify the metadata?
Yes, you can modify the metadata even if you have a predefined preset.

Overcoming Objections

Objection: We do not have enough staff to handle the digitization.
Answer: You can set up document scanning automatically. It has two forms: either through the partition according to the number of predetermined pages or with a simple separation page.
Objection: In our company we use an external app to manage our documents.
Answer: You can send the documents to a folder that is connected to other platforms or apps for document management, billing or any administrative process that you need.
Objection: Our company does not have specialized personnel to carry out the installation of Copia auténtica inside an HP multifunctional.
Answer: Installation is done by your regular HP equipment supplier. Installation is not complicated; it is done directly from within the HP Command Center.